

Dagmara Sniezek-Malinowska

PERSONAL DATA

Address: ...
Phone: ...
E-mail: Dagmara at insightbb dot com
URL: <http://dagmara.home.insightbb.com/>
Born: ...
Languages: Polish (native), English (excellent), Russian (a little), French (a little)
Hobby: bicycling, photography, psychology, traveling

EDUCATION

01.2000-present **MBA program at Bradley University**, Peoria, Illinois GPA: 3.730
 • Legal Environment Business BMA542
 • Management and Organization BMA552, BMA 620
 • Microeconomics and Macroeconomics ECO506, ECO508
 • Principals of Accounting: Financial and Managerial ATG505, ATG506
08.1998-2000 Illinois Central College, Peoria, Illinois GPA: 4.000
 • Math MAT134, MAT135
 • English ESL,ENG110, ENG111
09.1997-06.98 Albany County Community College, Laramie, Wyoming, ESL program
06.1995 **Master of Law and Administration**, University of Maria Curie-Sklodowska in Lublin, Poland
1990-1995 Full-time student in B.S./M.A. program, Department of Law and Administration,
University of Maria Curie-Sklodowska in Lublin, Poland

EMPLOYMENT

04-09.1997 **Senior Office Clerk, Internal Revenue Services Department for the City of Gdansk, Poland**
 • Investigation of tax offences
 • Preparation of the penalty statements
10.95-03.97 **Office Clerk, City of Brzozow Court**, Brzozow, Poland
 • Bookkeeping of real estate records
 • Occasional drafting reports from the court trials
07-10.1995 **Senior Office Clerk, Polish National Insurance Company ZUS**
 • Execution of disbursements
 • Preparation of disbursements statements
1990-1995 **Internships**
In the City of Lublin Criminal Court
 • Drafting reports from the trials
 • Attempts to drafting the substantiation of sentences
In the City of Brzozow Criminal Court
 • Drafting reports from the trials
 • Helping in the court office

ADDITIONAL SKILLS

- Computers: Windows XP/9X applications, Microsoft Office (certified)
- Knowledge of Polish real estate and tax laws

REFERENCES

- Available upon request